



National Centre of
Public Accreditation

FINAL REPORT

EXTERNAL REVIEW OF THE STUDY
PROGRAMMES IN

«**Economics**»,

«**Management**»,

«**Applied Informatics**»,

delivered by Moscow State University
of Economics, Statistics, and Informatics
(MESI)

REPORT
ON THE RESULTS OF EXTERNAL REVIEW
Of Study Programmes in Economics,
Management and Applied Informatics,
delivered by Moscow State University
of Economics, Statistics, and Informatics
(MESI)

Review Panel Chair



O.E. Bashina

Moscow, 2011

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1 Executive summary

The external review of educational programs in Economics, Management, and Applied Informatics delivered by Moscow State University of Economics, Statistics, and Informatics (MESI) was carried out during the period March 2011 to June 2011, involving a self-evaluation exercise and report, a site visit by an external review panel, and this report.

The main purpose of this process was to analyze whether the educational programs in Economics, Management, and Applied Informatics delivered by MESI meet the Standards and Criteria for Public Accreditation developed by the National Center of Public Accreditation in accordance with the ESG-ENQA (*hereinafter – NCPA Standards*).

A Final Review Report provides the basis for a decision on public accreditation against the European standards of quality assurance in education. The main goal of public accreditation is to enhance quality of education and to promote quality culture in education institutions, to identify best practices of ongoing improvement of educational quality, as well as to ensure public provision of information about education institutions delivering study programs in accordance European standards of educational quality.

2 Context and main stages of the review

2.1 Reasons for the commissioning of the review

Article 33.2, Point 41 of the Law of the Russian Federation “On Education” of 8 November 2010 №293-Φ3 stipulates that education institutions have the right to undergo public accreditation conducted by Russian, foreign, or international educational, scientific, public, or other organizations. Information on the outcomes of such accreditation shall be considered in the state accreditation review process.

To undergo public accreditation procedure regarding study programs in Economics, Management, and Applied Informatics, Moscow State University of Economics, Statistics, and Informatics (MESI) applied to the National Center of Public Accreditation (NCPA) carrying out its activities at the national level and recognized by the leading international organizations of quality assurance in higher education¹.

2.2 Composition of the Review Panel

The National center of Public Accreditation (NCPA) was responsible for the review process coordination, as well as for selecting and appointing the members of the external review panel.

The external panel members were:

- **Olga Bashina**, Panel Chair, D.Sc.(Economics), professor, Russian State University of Trade and Economics (Moscow, Russia), e-mail: bashina@rsute.ru;

¹ The Central and Eastern European Network of Quality Assurance Agencies in Higher Education CEENQA (full membership); The Asia-Pacific Quality Network APQN (full membership); The International Network for Quality Assurance Agencies in Higher Education INQAAHE (associate membership); The European Network for Quality Assurance in Higher Education ENQA (associate status).

- **Rimma Akhmetsafina**, panel member, Ph.D., associate professor, State University – Higher School of Economics (Moscow, Russia), rakhmetsafina@hse.ru;
- **Oksana Filipchuk**, student member, Postgraduate student of Plekhanov Russian University of Economics (Moscow, Russia), e-mail: cycadales@bk.ru;
- **Ulrich Hoffmann**, panel member, prof. Dr. rer. nat. Dipl.-Math., Leuphana University (Lüneburg, Germany), ulrich.hoffmann@leuphana.de;
- **Michael Spaeth**, panel member - external stakeholder, D.Sc., Executive Director of Konsu Oy, (business process outsourcer), Moscow, Russia; michael.spaeth@konsu.com.

2.3 Goals and objectives of the review

The review of educational programs in Economics, Management, and Applied Informatics delivered by MESI was aimed at:

- evaluation of the effectiveness of the study programs under review and assessing the level of their compliance with the *NCPA Standards*;
- provision by the Panel of a number of recommendations which could assist the programs under review in further development and quality enhancement.

2.4 Stages of review

The review took place over 3 main stages. These were:

2.4.1 Self-evaluation

MESI was responsible for conducting self-evaluations regarding all the programs under review, writing self-evaluation reports and their timely delivery to NCPA. Based on the NCPA Guidelines for Conducting Self-Evaluations at the Program Level, each of the self-evaluation reports presented included the introduction, the findings of the self-evaluation procedure, and conclusions.

In accordance with the NCPA Guidelines for Conducting Self-Evaluations at the Program Level, the self-evaluation reports regarding each of the three educational programs under evaluation were submitted to NCPA and distributed to the Review Panel members 30 days prior to the site visit by the Panel to the Institution.

The external review panel would like to record that the self study procedures were conducted on the basis of SWOT-analysis against each of the NCPA Standards.

2.4.2 Site visit to Moscow State University of Economics, Statistics, and Informatics (MESI)

The review panel made a site visit to Moscow State University of Economics, Statistics, and Informatics (MESI) from 20 – 23 June 2011, in order to verify the validity of information contained in the self-evaluation reports provided by the study programs under review, and to gather additional evidence as to the programs' delivery and their compliance with the NCPA Standards.

The National Center of Public Accreditation (NCPA) was responsible for determining the dates and schedule of the evaluation visit; the site visit program and timetable were finalized after they were discussed and approved by the Review Panel and MESI administration.

In the course of the visit to MESI the Panel requested for additional documentation to study and drew up an outline list of persons which it wished to meet during the visit.

The review chair was responsible for chairing all interviews.

The panel would like to record its appreciation of the helpful and efficient interaction with the NCPA staff at the preparation and implementation stages of the site visit. MESI provided the local administrative support for the site visit, including the organization of interviews, meeting rooms for the panel and interviews, as well as computers with internet access.

At the end of the site visit, the review panel delivered a brief oral report of its major findings to the MESI staff.

The complete visit schedule can be found in Annex A.

2.4.3 Evaluation report

The review panel was responsible for delivering to NCPA this report on the outcomes of the external review of educational programs in Economics, Management, and Applied Informatics delivered by MESI.

The draft evaluation report (sixteen pages, excluding annexes), was drawn up by the Panel Chair based on the findings of the Panel, and was submitted to MESI administration to check for factual errors. The Panel finalized the report after making the necessary factual corrections, and sent it to the National Center of Public Accreditation.

3 Description of the educational programs in Economics, Management, and Applied Informatics

Moscow State University of Economics, Statistics and Informatics (MESI) was founded in 1932 as Moscow Institute of Accounting of National Economy and transformed into Moscow Institute of Economics and Statistics (MESI) in 1948. In 1996 the Institution obtained the University status and was renamed Moscow State University of Economics, Statistics and Informatics.

Educational services delivered by MESI are based on the use of knowledge management system, information and communication technologies, Russian State Educational Standards, International Quality Standards such as ISO and IMS, as well as on the Bologna Process developments.

Since 2005 MESI has been offering education opportunities according to the two-cycle system of higher education. A competency-based approach to educational program development, a point-percentage grading system for student learning assessment, a system of credit accumulation applied to courses and modules studied by students are in place in MESI now.

Head (Rector) of MESI is Dr. Sc., Prof. Natalia V. Tikhomirova, chairman of the working group on lifelong learning for adults at the Expert Board under the Education and Science Committee of the Council of Federation (upper chamber of the Russian Parliament); member of Executive Committee and General Board of the European Association of Distance Teaching Universities – EADTU (e-mail: office@rector.mesi.ru)

Economics

The Institute of Economics and Finance of Moscow State University of Economics, Statistics, and Informatics (MESI) has been delivering higher education programs since 1997.

Starting from 2005 MESI has been offering the studies of Economics courses based on the worldwide model of the two-level academic degrees – the bachelors and the masters programs. At present the Institute offers an undergraduate program in Economics encompassing 10 areas of study/majors, and a graduate program designed for four areas of study /majors.

The areas of study (majors) of undergraduate programs are: Accounting, Financial Analysis and Audit; Business Statistics and Predictive Modeling; Mathematics Methods in Economics; Taxation; Economics of the Firm; Labour Economics; Investment Activities; Financial Management; Banking and Finance; World Economy.

The areas of study/majors of graduate programs are: International Economics and International Relations; Accounting, Taxation, Analysis and Audit; Economics and Finance; Statistical and Mathematical Methods for Analysis and Forecasting in Economics

Director of the Institute of Economics and Finance is Natalia Dmitrievskaia, Ph.D (Candidate of Economic Sciences); e-mail: NDmitrievskaia@mesi.ru.

Management

The Institute of Management of Moscow State University of Economics, Statistics, and Informatics (MESI) has been delivering programs of vocational and higher education since 1992.

In 1999 MESI launched courses of Management Studies based on the worldwide model of the two-level academic degrees – the bachelors and the masters programs. At present the Institute offers an undergraduate program in Management that encompasses 10 specializations (majors), and a graduate -level program designed for three majors.

At present the Institute offers undergraduate programs in Management in 12 areas of study/majors: Management of organization; Information management; Management of competitiveness; Project management; International management; Industrial management; Media management; Crisis management; Marketing; Sport management; Management for the performing arts; Management in the tourism and hospitality industries.

Graduate level program (majors): Strategic and Corporate Management, Marketing Management, and International Business.

Director of the Institute of Management is prof., Dr. Sc., Prof. (Doctor of Economic Sciences) Larissa Danchenok, Honored Worker of Higher Professional Education of the Russian Federation (e-mail: LDanchenok@mesi.ru).

Applied Informatics

The Institute of Computer Science of Moscow State University of Economics, Statistics, and Informatics (MESI) has been delivering higher education programs since 1999.

At present the courses in Applied Informatics are based on the worldwide model of the two-level academic degrees – the bachelors and the masters' programs. The Bachelor's degree program is designed for three areas of study/majors (Applied Informatics in Economics, Applied Informatics in Management, Applied Informatics

in Education), and the Master's degree program – for three majors (Systems of Corporate Management, Applied Informatics for Education and Educational Technology, IT Consulting for enterprises and organizations).

Director of the Institute of Computer Science is Shvey V.I. (e-mail: VShvey@mesi.ru)

4 Findings

4.1 NCPA Standard 1: Policy (mission, vision) and procedures for quality assurance

The Moscow State University of Economics, Statistics and Informatics (MESI) development strategy for the years 2010 – 2015 contemplates positioning of the University as the research and educational center offering the professional training apt for innovation-driven economy and information society. From this standpoint the University's main attention is focused on conducting the fundamental and applied scientific researches, development and modernization of the MESI top priority educational programs, connected with society informatisation, innovation economy development and formation of the knowledge-oriented society on the basis of utilization modern information and communication technologies.

One of MESI strengths is that strategy, goals and objectives for each of the educational programs under review are developed determined by all the stakeholders: administration, the Strategic and Innovations Committees, Scientific and Methodological Councils of MESI Institutions, the Chairs, students and employers. The procedure for developing the University's strategy is based on applying the SWOT analysis followed by the revision of the prior period strategy.

The strategy of each of the study programs under review is compliant with the institutional mission and strategic vision. Methods of achievement and revision of goals and objectives, as well as the quality assurance (hereinafter – QA) systems providing involvement of the Institute's divisions, faculty and students in QA procedures meet the NCPA Standards and Criteria.

However, the mission statement, strategic vision, methods for achieving goals and objectives should be articulated more clearly and specifically.

Recommendations:

- To make interaction between MESI staff and employers more systemic and comprehensive, employers should be represented in the Scientific and Methodological Councils of MESI Institutions.
- To broaden MESI international activities, it is important to ensure availability of English versions of basic documents regulating the educational process of the Institution.

4.2 NCPA Standard 2: Approval, monitoring and periodic review of educational programs

The updates of study courses curricula and course disciplines programs for Economics studies are performed annually in accordance with the educational program's goals and results of their implementation. For these purposes the following activities are performed: the contents of the current study courses curriculum and workbooks materials are updated to procure the implementation of the relevant educational technologies reflecting the relevant changes in the

scientific, technical, information technologies, economics, cultural, and social development.

The curriculum update procedure affects all the elements of the professional educational programs and turns up to be the “starting point” for developing the Institute’s/IEF’s plans for courseware, personnel, facilities and equipment maintenance for the next academic year.

The consistency of the study courses contents, the logical sequence of studies, the tendencies of the modern economy, the employers recommendations and the CEPs implementation experience gained by the leading foreign educational establishments are closely considered in the process of the curriculum development and update. The optional courses and disciplines chosen by the graduate throughout the educational cycles comprehensively supplement the State Educational Standard components.

Strength of the programs under review is that students’ and employers’ opinions are taken into consideration in the process of development of study courses curricula and course disciplines programs (student-centered education).

Recommendations:

- To update the educational process and to make it flexible enough to react adequately to changes in the labor market, regular market research would be relevant.
- Course content should be regularly reviewed and updated taking into consideration international experience and best practices in delivering programs in the same study fields.
- To strengthen interdisciplinary connections among study courses, it could be useful to introduce interdisciplinary (research) course projects and research seminars into study courses curricula.
- Quality improvement of assessment procedures pre-supposes availability of a quality control system for the assessment tools.

4.3 NCPA Standard 3: Assessment of student learning outcomes (competencies)

The students’ knowledge/competence appraisal procedures for the intermediate testing and final attestation are set out in the documents publicly available on MESI website. The documents are integrated into a single system providing the procedure of student learning outcomes complex assessment.

The students’ performance quality control checks are constantly carried out during the whole term of education and includes different types of assessments, such as tests, forums, individual assignments, presentation, scientific essays, leftover knowledge testing (testing randomly selected groups of students), exams, pass-fail credits tests, and Final State Attestation.

Conclusions on the quality of education provision are drawn on the basis of the analysis of the outcomes of student research work. The systems of Electronic Dean’s office and Student Electronic Portfolio are in use allowing monitoring of students’ performance and achievements. Employers’ satisfaction surveys and graduates’ career development analysis are regularly conducted by the programs under review.

Recommendations:

- For effective assessment of student performance, it may be reasonable to use traditional forms of student assessments more often, based on personal interaction between the Teacher and the Student.
- To enhance efficiency and objectivity of student assessments, engagement of external educators in assessment procedures might be relevant.
- To assess practical orientation and relevance of Graduation projects, employers should be better represented in the State Attestation Commission.
- Development of research culture presupposes active student involvement in scientific research work at the level of MESI Centers, Chairs, Institutions (faculties).

4.4 NCPA Standard 4: Quality assurance of teaching staff

In order to implement its educational programs, the Institute engages the highly qualified teaching and academic staff. The Institute's teaching and academic staff is actively engaged in the educational, scientific, and research activities, which results in publication of textbooks – including those approved by national Educational Methodological Associations – by largest Russian publishing houses.

The diagnostic education quality system is developed on the basis of a professor's questionnaire data, results of administration and the Chair monitoring performed and the students' polling.

MESI has introduced a human resources development system permitting the constant qualifications upgrade of all the teaching and academic staff members, by means of on-site as on-line well as trainings. Summer and winter schools devoted to the most up-to-date methods and techniques of teaching are regularly held. There is direct correlation between teaching staff performance and salary.

Recommendations:

- To develop academic mobility and professional competency of the teaching staff, MESI administration could expand opportunities for the teaching staff to participate in educational, teaching, and research internships in other higher education institutions including foreign HEIs.
- A large number of teaching staff are MESI alumni who graduated from the Institution and defended their Ph.D. and Doctoral theses at MESI Academic Councils. It is considered important that there should be offered opportunities for MESI staff members to do their postgraduate studies in other HEIs of Russia and abroad. In addition, it would be relevant to provide engagement of teachers and scholars from other Russian and foreign HEIs in the educational process of MESI.
- To motivate personal and professional growth of the teaching staff, it's necessary to provide more active participation of representatives of international academic communities in conferences, master-classes, and workshops held by MESI.
- Professional developments events (programs) should cover didactical (pedagogical) issues (modern teaching methods etc.) in addition to development of computer technology skills.
- There is a need for ongoing improvement of the system of the teaching and academic staff education quality motivation system.

4.5 NCPA Standard 5: Learning resources and student support

The lecture halls and classrooms facilities used for the Institute's programs are equipped according to the modern requirements. All lecture halls and classrooms are tooled up with computers and projectors, telecommunications and software which allows to carry out the educational process effectively.

The main department, responsible for the studying and technical materials maintaining is the University's library. The library funds comprise electronic versions of the educational materials for all of the disciplines taught at MESI. The recent literature acquisitions are supplied to the library catalogues and the libraries automatization electronic system "IRBIS". All the library computers are integrated into one local net and supplied with the Internet access. The library provides the access to the electronic catalogues and full-text materials in the Internet and Intranet repositories.

The students' independent studying and research activities are performed with the use of educational materials developed by MESI faculty, in accordance with the teaching and academic staff plans and the adopted in the University Students Appraisal Rating System pursuant to each discipline's studying schedule, uploaded in the Electronic Campus.

The "Electronic Campus" educational system implemented in the Institute makes the educational process available to different categories of learners. Every semester each member of the academic staff uploads the links to the open educational resources for every discipline in the "Electronic Campus" system.

The Institute utilizes the latest e-learning techniques for the education process, including the modern technologies of electronic courses creation, which provide the possibilities for on-line studying. The students may access the electronic resources through the distance-learning system called "Electronic Campus" or through the MESI portal itself.

Recommendations:

- To enhance English language skills and professional competencies of MESI students, it is necessary to provide more active involvement of international faculty in delivering courses (in English) in specialized disciplines.
- To promote student mobility, enhance their language and professional skills, the Institution should assist student participation in exchange study programs with foreign HEIs.
- To increase effectiveness of student independent studies, it may be useful to equip with computers (Internet access) one of the rooms of MESI student hostel.

4.6 NCPA Standard 6: Information system providing effective implementation of the educational program

All the discipline courses of the Institute's CEPs are supplied with the studying and methodic materials, including: educational plans, discipline study guides, teaching books, test books, and other course practical materials. The studying and methodic materials are uploaded on the MESI website and on the MESI Electronic Campus portal, where all the students have access to through the MESI local net as well as through the Internet.

The University information system is integrated, and the rating data as well as information on performance indicators from the Electronic Deanery is available on the MESI website.

A system of information gathering, analysis and use is in place in MESI which provides support to study program management.

Information on the students' participation in the conferences, "Olympics" and contests is uploaded on the University website. The main indicators of the University activity are uploaded on the University internal portal, where such data can be accessed by the University staff members based on the level of their access authorization. The implementation of the Electronic Deanery system which can facilitate the accumulation of not only students' performance information, but will also keep record of the students' participation in the conferences, "Olympics", contests and other non-educational activities is being currently introduces.

The University administration regularly gathers the information on students' involvement in the conferences, participation in the contests and "Olympiads" form the relevant Chairs. The level of a student's performance is assessed on the records of one's marks and appraisals for all final control testing practices, as well as on the personal file details special decrees and the course final assignments and diploma thesis titles.

Recommendation:

- Experience accumulated by MESI in development of information systems providing effective implementation of the programs under review, can be recommended for use in other education institutions of Russia and abroad.

4.7 NCPA Standard 7: Public information

Information about the educational programs are published on the MESI website <http://www.mesi.ru/>, specialized websites and resources for students and applicants, including the list of studying courses, competences attained at the end of education, all the academic staff portfolio, information on the educational methods and technologies.

Information published on MESI website is constantly updated and connection with the end-up users is being maintained through the web 2.0 instruments (forums, icq-consultations for prospective students and their parents).

Graduates employment reports are considered at the Rectorate meetings with their further publication on the MESI internal resources and in the MESI alumni association section at www.alluminay.mesi.ru. The graduates database is maintained by the Alumni Department.

The MESI Employment Center provides information on vacancies in MESI partner organizations and other companies. The work is carried out in close collaboration with the Labour and Employment Department of the City of Moscow.

Recommendations:

- The English language version of the MESI website should be more comparable in functionality and content to the Russian version (well structured content rich).
- It is necessary to ensure systemic interaction between MESI Chairs responsible for delivery of the programs under review and employers, including large companies.

5 Recommendations for improvement

Based on the examination of the documents provided, evidence gathered at the meetings and interviews which took place during the site visit, the external panel has outlined a number of recommendations which it considers would be useful for MESI in its ongoing quality improvement of the study programs under review.

- To make interaction between MESI staff and employers more systemic and comprehensive, employers should be better represented in the Scientific and Methodological Councils of MESI Institutions.
- To broaden MESI international activities, it is important to ensure availability of English versions of basic documents regulating the educational process of the Institution.
- To update the educational process and to make it flexible enough to react adequately to changes in the labor market, regular market research is considered relevant.
- Course content should be regularly reviewed and updated taking into consideration international experience and best practices in delivering programs in the same study fields.
- To strengthen interdisciplinary connections among study courses, it could be useful to introduce interdisciplinary (research) course projects and research seminars into study courses curricula.
- Quality improvement of assessment procedures pre-supposes availability of a quality control system for the assessment tools.
- For effective assessment of student performance, it might be reasonable to use traditional forms of student assessments more often, based on personal interaction between the Teacher and the Student.
- To enhance efficiency and objectivity of student assessment, engagement of external educators in assessment procedures might be relevant.
- To assess practical orientation and relevance of Graduation projects, employers should be represented in the State Attestation Commission.
- Development of research culture presupposes active student involvement in scientific research work at the level of MESI Centers, Chairs, Institutions (faculties).
- To develop academic mobility and professional competency of the teaching staff, MESI administration should expand opportunities for the teaching staff to participate in educational, teaching, and research internships in other higher education institutions including foreign HEIs.
- A large number of teaching staff are MESI alumni who graduated from the Institution and defended their Ph.D. and Doctoral theses at MESI Academic Councils. It is considered important that there should be offered opportunities for MESI staff members to do their postgraduate studies in other HEIs of Russia and abroad. In addition, it would be relevant to provide engagement of teachers and scholars from other Russian and foreign HEIs in the educational process of MESI.
- To motivate personal and professional growth of the teaching staff, it's necessary to provide more active participation of representatives of international academic communities in conferences, master-classes, and workshops held by MESI.

- Professional developments events (programs) should cover didactical (pedagogical) issues (modern teaching methods etc.) in addition to development of computer technology skills.
- There is a need for ongoing improvement of the system of the teaching and academic staff education quality motivation system.
- To enhance English language skills and professional competencies of MESI students, it is necessary to provide more active involvement of international faculty in delivering courses (in English) in specialized disciplines.
- To promote student mobility, enhance their language and professional skills, the Institution should assist student participation in exchange study programs with foreign HEIs.
- To increase effectiveness of student independent studies, it may be useful to equip with computers (Internet access) one of the rooms of MESI student hostel.
- Experience accumulated by MESI in development of information systems providing effective implementation of the programs under review, can be recommended for use in other education institutions of Russia and abroad.
- The English language version of the MESI website should be more comparable in functionality and content to the Russian version (well structured content rich).
- It is necessary to ensure systemic interaction between MESI Chairs responsible for delivery of the programs under review and employers, including large companies.

6 Conclusion

Having examined the evidence carefully in conjunction with each of the NCPA standards, the Review Panel recommends to the NCPA Accreditation Board that educational programs in Economics, Management, and Applied Informatics delivered by MESI should be granted public accreditation for a period of six years, as the programs are found substantially compliant with the NCPA Standards and Criteria for Public Accreditation.

Nevertheless, there remain some areas for improvement (Review Panel's recommendations are provided in Chapter Four of the present report).

It is the external panel's opinion that the main strengths of the programs under accreditation are a highly developed system providing effective implementation of the educational programs; highly developed social infrastructure available to the diverse student body; availability of up-to-date library and information resources.

Furthermore, the panel considers important to note the high corporate spirit manifesting itself in MESI staff's commitment to the values, mission and core principles of the Institution, as well as in MESI students' awareness of their corporate belonging.

On the behalf of the Panel:

Annex A.

**NCPA External Review of Educational Programs
"Management", "Economics", "Applied Informatics"
delivered by Moscow State University of Economics, Statistics, and Informatics (MESI)**

Schedule and timetable of the site-visit

20-23 June 2011

Moscow

Arrival: 19 June 2011

Time	Activity	Participants	Place
Day 1: 20 June 2011			
10.00 – 11.00	Preparatory meeting of the Panel	Review Panel	MESI – Room 110
11.00 – 12.00	Meeting with MESI staff	Rector, Vice-rectors, Directors of Institutions (faculties), Heads of Departments and academic staff members	MESI – Room 214-a
12.00 – 12.45	Meeting with MESI Leadership and staff members responsible for accreditation	Rector, Vice-rectors	MESI – Room 214-a
13.00 – 14.00	Lunch		MESI cafeteria
14.00-15.00	Meeting with MESI staff members responsible for accreditation regarding each of the educational programs under review	Directors and Deputy Directors of MESI Institutions (faculties)	MESI – Room 214-a
15.00-16.00	Guided tour – Review of the facilities (lecture rooms, exhibition of monographs and textbooks etc.)	Review Panel	MESI – Room 214-a
16.00- 17.00	Meeting with external stakeholders (employers)	Five or six employers regarding each of the educational programs under review	MESI – Room 214-a
17.00 -18.00	Panel review of Day 1	Review Panel	

Time	Activity	Participants	Place
Day 2: 21 June 2011			
10.00 – 11.00	Meeting with Heads of the Departments responsible for the delivery of the educational programs under review	Heads of Departments responsible for delivery of the educational programs under review	MESI – Room 214-a
11.30 – 13.00	Meeting with support staff members	Representatives of the Department of Methodological Support of the Educational process, Department of Technical Teaching Aids, Library, Scientific Research and Student Research Sections	MESI – Room 214-a
13.00-14.00	Lunch		MESI cafeteria
14.00 – 15.00	Meeting with MESI academic staff members	Academic staff of MESI Departments	MESI – Room214-a
15. 00-16. 00	Work with documentation	Review Panel	MESI – Room 110
16.00- 17.00	Meeting with former students of MESI	5-6 alumni of each educational program under review	MESI – Room 214-a
17.00 -18.00	Review of Day 2	Review Panel	MESI – Room 110
Day 3: 22 June 2011			
10.00 – 11.00	Meeting with MESI students	8-10 students representing each of the educational programs under review	MESI – Room 214-a
11.30 – 13.00	Meeting with postgraduate (doctoral) students		MESI – Room 214-a
13.00-14.00	Lunch		MESI cafeteria
14.00-16.00	Private panel meeting to prepare an oral 'exit briefing' for MESI on panel findings during the site visit	Review Panel	MESI – Room 110
16.00 – 16.30	Exit meeting with MESI leadership and staff	Rector, Vice-rectors, Directors of Institutions (faculties), Heads of Departments and academic staff members	MESI – Room 214-a
16.30 – 18.00	Panel private meeting – preparation of the Final Report	Review Panel	

Time	Activity	Participants	Place
Day 4: 23 June 2011			
9.00 -13.00	Panel private meeting - preparation of the Final Report	Review Panel	MESI - Room 110
13.00-14.00	Lunch		MESI cafeteria
14.00-16.00	Panel private meeting - preparation of the Final Report	Review Panel	MESI - Room 214-a