



SUMMARY REPORT OF THE EXTERNAL EVALUATION

of the cluster of educational programmes in

- “Management in Organizations”,
- “Organizing Staff Management in Organization”,
- “Financial and Economic Support of Activities of Organizations”,
- “Legal Support of Activities of Organizations”,

delivered by the State Autonomous Educational
Institution of Higher Education of the Tyumen region
“Tyumen State Academy of World Economy,
Management and Law”

While preparing this Summary Report we used information from the Self-Evaluation Report and the Report on the External Review of the cluster of educational programmes in "Management of Organization", "Organizing Staff Management in Organization", "Financial and Economic Support of Activities of Organizations", "Legal Support of Activities of Organizations", delivered by the State Autonomous Educational Institution of Higher Education of the Tyumen region "Tyumen State Academy of World Economy, Management and Law"

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GENERAL INFORMATION ON EDUCATIONAL INSTITUTION

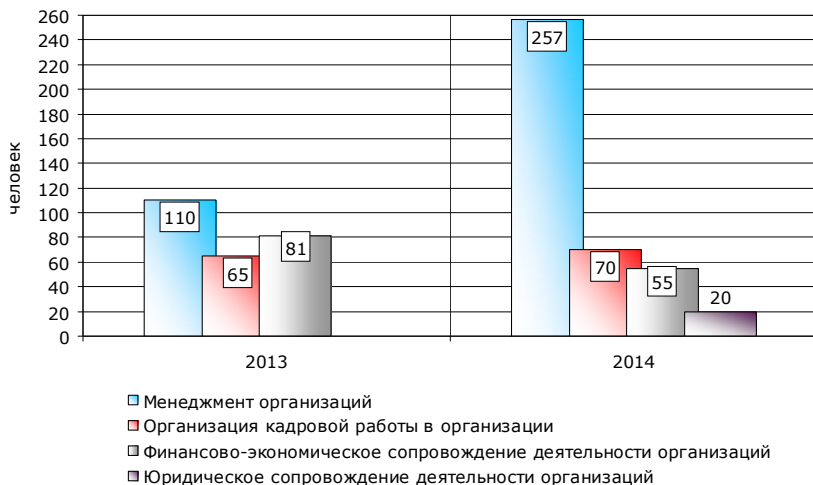
Full name of the educational institution	<i>State Autonomous Educational Institution of Higher Education of the Tyumen Region "Tyumen State Academy of World Economics, Management and Law"</i>
Founders	<i>Government of the Tyumen Region</i>
Year of foundation	<i>1992 – "Tyumen College of International Baccalaureate System" 1996 – "Tyumen International Institute of Economics and Law" 1999 – State Educational Institution of Higher Professional Education of the Tyumen Region "Tyumen State Institute of World Economics, Management and Law" 2008 – State Educational Institution of Higher Professional Education of the Tyumen Region "Tyumen State Academy of World Economics, Management and Law" 2011 – State Autonomous Educational Institution of Higher Professional Education of the Tyumen Region "Tyumen State Academy of World Economics, Management and Law" 2014 – State Autonomous Educational Institution of Higher Education of the Tyumen Region "Tyumen State Academy of World Economics, Management and Law"</i>
Current state accreditation status:	
Location	<i>Tyumen, Ul. 30 let Pobedy 102</i>
Acting Rector	<i>Cand. Econ. Sc., Koltsova Tatiana Aleksandrovna</i>
License	<i>Series AAA No. 001704 reg. No. 1636 dated 10.08.2011 permanent</i>
State accreditation	<i>Certificate of state accreditation series 90A01 No. 0000459, reg. No. 0455 issued 11.03.2013, valid till 11.03.2019</i>
Number of students	<i>256 (for 2013) 642 (for 2014) as of 17.12.2014</i>

INFORMATION ON THE FURTHER EDUCATION PROGRAMMES UNDERGOING ACCREDITATION

<p><i>Programmes of further professional education</i></p>	<p>Cluster of the programmes of further professional development "Management of Organizations":</p>
	<ol style="list-style-type: none">1. "Management in Education: Management of Educational Institutions Under Changing Conditions in Higher Education System of the Russian Federation";2. "Staff Management in Organizations (Institutions) in the Sphere of Physical Education, Sports and Youth Policy under Current Conditions";3. "Management in the Sphere of Housing and Utility Service".
	<p>Cluster of the programmes of further professional development "Organizing Staff Management in Organizations":</p>
	<ol style="list-style-type: none">1. "Organizing Staff Management in Educational Institutions and Municipal Educational Bodies in the Current Context";2. "Organizing Staff Management in Organizations (Institutions) of the Sphere of Physical Education, Sports and Youth Policy in the Current Context";3. "Organizing Staff Management in the Institutions in the Sphere of Social Development of the Tyumen Region".
	<p>Cluster of the programmes of further professional development "Financial and Economic Support of Activities of Organizations":</p>
	<ol style="list-style-type: none">1. "Financial and Economic Support of Activities of Educational Institutions and Municipal Educational Bodies";2. "Financial and Economic Support of Activities of Organizations (Institutions) of the Sphere of Physical Culture, Sports and Youth Policy";3. "Financial and Economic Support of Activities of Enterprises in the Sphere of Housing and Utility";4. "Financial and Economic Support of Activities of Institutions in the Sphere of Social Development of the Tyumen Region".
	<p>Cluster of the programmes of further professional development "Legal Support of Activities of Organizations":</p>
	<ol style="list-style-type: none">1. "Legal Support of Activities of Educational Institutions";2. "Legal Support of Activities of the Enterprises of

	<i>Housing and Utility Service”;</i> 3. <i>“Legal Support of Activities of the Institutions of the Sphere of Social Development of the Tyumen Region”.</i>
<i>Level of training / Period of training</i>	<i>Professional development / 144 hours and 72 hours</i>
<i>Structural divisions (heads)</i>	<i>Centre of Further Professional Education (Candidate of Juridical Sciences, assistant professor Byrdin Evgeny Nikolaevich)</i> <i>Department of Labour and Business Law (Candidate of Juridical Sciences, assistant professor Urakova Evgeniya Vyacheslavovna)</i> <i>Department of Accounting and Taxation (Candidate of Economic Sciences, assistant professor Kuzmenko Olga Anatolievna)</i> <i>Department of National Economy and Management (Candidate of Economic Sciences, assistant professor Morozova Elena Valerievna)</i>
<i>Dates of the site visit</i>	<i>December 16-17, 2014</i>
<i>Person responsible for accreditation</i>	<i>Head of the Centre of Further Professional Education Byrdin Evgeniy Nikolaevich</i>

REFERENCE DATA ON STUDENT ENROLLEMENT FOR PROGRAMMES



ACHIEVEMENTS OF FURTHER PROFESSIONAL PROGRAMMES

Quality of the delivered educational programmes

Further professional programmes are implemented in two types: off-the-job, partial off-the-job. Both types are characterized by use of innovative methods in the educational process (active and interactive types). Further professional programmes are implemented by the Centre of further professional education independently and by means of network forms of their implementation.

Multimedia equipment, hand-outs are used in arranging courses. For each programme there are email boxes filled with up-to-date information. There exists a system of consultation and methodological support of participants of the educational process. Teachers from Academy as well as practitioners of government bodies and institutions of the Tyumen region take part in the implementation of the programmes.

Teaching staff

Educational process involves teachers from Academy (25 in-service teachers: 4 Dr. Sc. (16%), 17 Cand. Sc. (68%), and practitioners of government bodies and institutions of the Tyumen region. The percentage of teachers with academic degrees is 72%, the percentage of practitioners from government bodies and institutions is 20%.

In order to attract practitioners in to the implementation of programmes the Academy cooperates with the Federal State Budgetary Educational Institution of Higher Professional Education "Tyumen state academy of culture, arts and social technologies", Tyumen Regional Duma, executive bodies of the Tyumen region and other organizations and institutions.

Best graduates

Maltsan Margarita Nikolaevna

Director of the State Autonomous Institution of the Tyumen region "Regional centre for prevention and recovery"

Mikryukova Irina Viktorovna

Director of the State Autonomous Institution of the Tyumen region "Youth job market"

Gavrilova Antonina Aleksandrovna

Director of the Municipal Autonomous General Education Institution of secondary school № 29, Tyumen

Ilyina Galina Vladimirovna

Deputy Director for academic affairs and social issues of the State Autonomous Institution of Secondary Vocational Education of the Tyumen region "Tyumen Transport College"

Kovalenko Lyubov Aleksandrovna

Deputy Director for education of the State Autonomous Institution of Secondary Vocational Education of the Tyumen region "Tyumen Transport College"

Nepryakhina Alla Nikolaevna

Director of the Municipal Autonomous General Education Institution of secondary school № 19, Tyumen

Nifakin Veniamin Aleksandrovich

Deputy Director for education of the State Autonomous Institution of Secondary Vocational Education "Tyumen Trade and Economics College"

Bortok Svetlana Yurievna

Deputy Director for academic affairs of the Municipal Autonomous General Education Institution of secondary school № 41, Tyumen

Ryapolova Tatiana Vasilievna

Deputy Director for education of the Municipal Autonomous General Education Institution of secondary school № 22, Tyumen

Misharina Yulia Vladimirovna

Chief accountant of the Department for Education of the administration of Sorokinsky municipal region

Provision of up-to-date education

In order to provide competitiveness at the market of additional educational services before development of each programme (in the course of development) the Academy carries out monitoring of needs in professional development of workers of budgetary organizations of the Tyumen region. According to the results of monitoring urgent issues and questions are included in the content of programmes. The programmes are up-to-dated twice a year with account of recommendations of participants in feedback forms. Actual content of further education programmes is provided by their compliance with clients.

Material and technical base

There are 3 academic buildings within the Academy. To provide the study process academic buildings have 6 computer classrooms for 122 people, conference hall, 2 reference rooms for 20 and 30 people, 5 language rooms for 120 people, 33 multimedia rooms for 1051 people, 15 rooms for lecture and practical training, equipped for 308 people, refectory for 250 people, sports and fitness complex with a pool, fitness center, sports center, ballroom, library, dormitory for foreign students for 80 people.

EXTERNAL REVIEW PANEL



Brauweiler Hans-Christian (Germany)

Review Chair, foreign expert

Doctor of Economics, Doctor Honoris Causa, professor at the West Saxon University of Applied Sciences of Zwickau, former rector of AKAD University of Applied Sciences, Leipzig (2004-2013), expert of ACQUIN, ASSIIN, FIBAA (Germany), IAAR (Kazakhstan), registered expert for DAAD, ERASMUS, associated member of the German National Conference of Deans of Faculties of Business Administration and Economics (Germany)

a nominee of the Accreditation, Certification and Quality Assurance Institute ACQUIN



Milyausha Biktemirova (Russia)

Deputy Review Chair, Russian expert

Candidate of Economics, assistant professor, Head of Management Department in the Institute of Management, Economics and Finance of Kazan (Volga Region) Federal University, Honoured Worker of Higher School of the Republic of Tatarstan, Honoured Worker of Higher Education of Russia

a nominee of the Guild of experts in the sphere of professional education



Vladimir Sorogin (Russia)

Panel member, representative of employers

General director of JSC «Tyumen Agricultural Leasing Company»

a nominee of the Federation of employers of the Tyumen region



Irina Artemieva (Russia)

Panel member, representative of employers

Head of LLC "DOVERIE" Law Firm

a nominee of the Federation of employers of the Tyumen region



Ludmila Gabysheva (Russia)

Observer

PhD in Social Science, Head of Academic Services Department in the Tyumen State Oil and Gas University

a nominee of the National Centre for Public Accreditation

COMPLIANCE OF THE EXTERNAL REVIEW OUTCOMES WITH THE NCPA'S STANDARDS

STANDARD 1. Policy (goals, development strategy) of the education institution and the programme

Compliance with the standard: **substantial compliance**

Good practice

The programmes are adapted to up-to-date law requirements of RF and the Tyumen region. All components of the further education programme (curricula, academic calendar schedule, work programmes of subjects and other pedagogical conditions) are developed. All needs of the Tyumen region are taken into account in designing policy. Further education programmes are approved by a client.

The expert panel pointed out a high in-demand of further education programmes, sufficient coverage area of participants in the case of other educational institutions in the region which implement similar programmes.

Areas for improvement:

- It is necessary to develop forms of participation of employers in defining objectives, development strategy of an educational institution as well as further education programmes.
- It is recommended to carry out regular assessment of the content of further education programmes in accordance with all stakeholders (upon completion of education of groups of participants).
- It is necessary to realize differentiated approach to the formation of theme project of further education programmes with account of the level of targeted groups and spheres of activity of participants.

STANDARD 2. Content of the Programme

Compliance with the standard: **substantial compliance**

Good practice

Curricula of further education programmes are characterized by consistency, coherence, programmes of course units present opportunity to form professional competences.

Review of working curricula and programmes of course units is held regularly. Update of curricula of further education programmes is held systematically in accordance with objectives and results of the programme. Methodological materials providing realization of the corresponding educational technology with account of development of science, information technology, economics, social politics are also updated regularly.

Teaching materials are formed, email box is on open access at the website of the Academy, filled with urgent information for the participants of the programmes. Adjustment mechanism of the content of further education programmes is based on public hearing of participants and a client by carrying out of survey and feedback analysis according to the results of internships. Feedback system with participants (questionnaire about satisfaction of the programme), taken into account in improvement and updating of the programmes.

Areas for improvement:

- It is necessary to take into consideration individual educational demands of participants in developing projects.
- Improve orientation towards more important topics in the framework of a certain subject.
- Reduce the volume of theoretical material including theoretical and methodological foundations of the disciplines and increase the share of practical tasks including those at internship sites which allows competitiveness of the programmes.
- Develop and use assessment means upon completion of each of the modules. A part of theoretical questions can be used for independent work with the use of distance technologies.

STANDARD 3. Resource provision of the programme

Compliance with the standard: **full compliance**

Good practice

The Academy is different by a high level of material and technical support, up-to-date resources for the effective implementation of further education programmes: 6 computer classrooms for 122 people, 2 reference rooms, 33 multimedia rooms for 1051 people, 15 rooms for lecture and practical trainings для.

There is equipment necessary for studies in the interactive form. Classrooms are equipped in accordance with modern requirements; they are supplied with computers, multimedia projectors, telecommunications, licensed software which allows carry out education with the use of modern educational technologies.

Availability of classrooms and auxiliary rooms including ballroom. Participants of further education programmes are provided with good living conditions in hostels and refectories.

At the official website of the Academy there is a page "Online consulting" in the section "Consulting". Participants have individual passwords to enter the site at home.

There is a system of information support of participants (email box on open access for every participant filled with up-to-date information). The Academy worked out a model of consulting and methodological support of participants of the educational process.

Areas for improvement:

- Develop and use distance resources and technologies for the implementation of educational process.

STANDARD 4. Human resources and methodological provision of the programme

Compliance with the standard: **full compliance**

Good practice

The teaching staff of the Academy is highly qualified and has sufficient potential and ability to meet challenges of the qualitative training of participants. The percentage of teachers with academic degrees is 72%, the share of workers of practical authorities and institutions is 20%.

Teachers of the Academy as well as practitioners of public authorities and institutions of the Tyumen region take part in the implementation of further education programmes. In order to attract practitioners to the implementation of the programmes the Academy cooperates with the Federal State Budgetary Educational Institution of Higher Professional Education "Tyumen State Academy of Culture, Arts and Social Technologies", Tyumen Regional Duma, executive bodies of the Tyumen region and other organizations and institutions.

Methodological support of implementation of the programmes is at a high level.

Before elaborating each programme of professional development the Academy carries out monitoring of needs in professional development of employees of state-funded organizations of the Tyumen region. In accordance with the monitoring urgent questions are included in the content of programmes. Updating of the programmes is held twice a year with account of recommendations of participants in feedback questionnaires.

Areas for improvement:

- Provide sites for internships in all further education programmes.
- Conduct regular professional development of the teaching staff at base enterprises in order to increase the number of practice-oriented classes.
- Involve specialists to the development, implementation and assessment of the programmes.
- Introduce covenant of urgent information (professional development of the teaching staff, etc) in a discipline into the internal guidelines (e.g. once a year).

INFORMATION ON THE LEADING TEACHERS OF THE EDUCATIONAL PROGRAMMES

Tkacheva Nina Alexeevna

Doctor of Sociological Sciences, assistant professor, professor of the Department of Marketing and Regional Studies, awarding of Certificate of Merit of the Ministry of Education and Science of RF, author of 100 scientific works, supervisor of 15 Candidate's dissertations

Koltsova Tatiana Alexandrovna

Candidate of Economic Sciences, professor, awarding of Certificate of Merit of the Ministry of Education, Certificate of Acknowledgement of the Governor of the Tyumen region, Honoured Worker of Education, author of 70 scientific works (5 among them are monographs)

Morozov Viktor Ivanovich

Candidate of Juridical Sciences, professor of the Department of Criminal and Law Disciplines of TSA of WEML, Honoured lawyer of Russia, awarding of Certificate of Merit of the Ministry of Internal Affairs of RF, author of 80 scientific works

Kuzakbirdiev Sadri Salikhovich

Candidate of Juridical Sciences, assistant professor of the Department of State and Legal Disciplines, awarding of Certificate of Merit of the Ministry of Internal Affairs of RF, Certificate of Merit of the Department of Education and Science of the Tyumen Region, author of 60 scientific works (2 among them are monographs)

Byrdin Evgeny Nikolaevich

Candidate of Juridical Sciences, assistant professor, Head of the Centre of FPE of TSA of WEML, awarding of Certificate of Merit of the Ministry of Education and Science of RF, Certificate of Merit of the Department of Education and Science of the Tyumen Region, author of 40 scientific works (3 among them are monographs)

Grosheva Irina Alexandrovna

Candidate of Sociological Sciences, assistant professor, awarding of the Department of Education and Science of the Tyumen Region, Certificate of Acknowledgement of the Governor of the Tyumen region, author of 50 scientific works

Ivanycheva Tatiana Alexeevna

Candidate of Sociological Sciences, assistant professor, awarding of Certificate of Merit of the Ministry of Education and Science of RF, Honoured Worker of Education, author of 50 scientific works (4 among them are monographs)

Urakova Evgeniya Vyacheslavovna

Candidate of Juridical Sciences, assistant professor, awarding of the Department of Education and Science of the Tyumen Region, Certificate of Acknowledgement of the Governor of the Tyumen region, author of 60 scientific works

Kuzmenko Olga Anatolievna

Candidate of Economic Sciences, assistant professor, awarding of Certificate of Merit of the Ministry of Education and Science of RF, Certificate of Acknowledgement of the Governor of the Tyumen region,

Honoured Worker of Education, author of 50 scientific works (2 among them are monographs)

Beloshapkina Olga Albertovna

Head of the Department of Accounting and Reporting of the Tyumen Regional Duma

Belkovich Viktoriya Yurievna

Candidate of Pedagogical Sciences, assistant professor of the Department of Preschool and Elementary Education of SAEI "Tyumen Regional State Institute of the Development of Regional Education"

Kuskova Marina Valentinovna

Candidate of Pedagogical Sciences, assistant professor, Vice Rector for academic affairs of SAEI of the TR: "Tyumen Regional State Institute of the Development of Regional Education"

Pronina Lyubov Adikovna

Head of the Department of Document Management of the Department for Education of the Administration of Tyumen

Selivanova Elena Valerievna

Head of the Department of Desk Audits of the Interdistrict IFTS No.6 in the Tyumen Region

Zagvyazinskaya Evelina Vladimirovna

Candidate of Biological Sciences, Director of the Gymnasium of Russian culture

Torkin Dmitry Aleksandrovich

Candidate of Juridical Sciences, Director of LLC "Pandion"

STANDARD 5. Organization of the academic process

Compliance with the standard: **substantial compliance**

Good practice

Further education programmes are implemented in two types: off-the-job and partial off-the-job. They are characterized by the use of innovative methods in the educational process including: modular type of education, lectures, practical and seminar trainings, laboratory works, roundtables, master classes, business games, role plays, trainings, experience exchange seminars, field classes, etc.

Further education programmes (professional development programmes) are implemented partially in the form of internships. The sites of internships are institutions and enterprises of the Tyumen region having corresponding agreements with the Academy. In accordance with the findings of interning students present and defend the report.

Form of the final attestation corresponds to objectives and tasks of the programmes. Mastering of the programmes is completed by the final attestation of students in the form of the final test.

The Academy performs online-consulting of participants during the whole study process; the programmes are oriented towards the result.

Areas for improvement:

- It is recommended to take into account intermediate benchmarks in 3 modules; for the analysis of the growth dynamics of participants' competences in the study process it is necessary to develop input and output testing;
- Improve the role of internship and invite employers report defense;
- Improve interactivity and practice orientation of classes;
- Develop forms and methods of assessment of learning outcomes including final state attestation with invitation of employers;
- Create database of potential employers to attract them to the development of curricula, programmes of course units, assessment means and to send participants to internships in order to gain experience of the leading organizations.

STANDARD 6. Internal quality assurance system of the programme

Compliance with the standard: **substantial compliance**

Good practice

All stakeholders (teachers, employers, participants and a client) are involved in the quality assurance processes at the Academy. There also exists an internal quality assessment system of mastering further education programmes. The Academy developed a model of consultative and methodological support of participants of the educational process which includes curators' tracking who carry out consultative and methodological support of participants of the educational process; information distribution and layout in the email boxes of the groups of participants; consultative work of specialists of the Centre of further professional education, curators of the groups in the sphere of internships, preparation of scoring works, etc.

The Academy uses input and output diagnostics of competences of participants (self-evaluation list, feedback form) and carries out analysis of surveys by a sociologic laboratory and a curator of further education programmes. The Academy conducts fixed contact with the students representing all necessary information at all stages of preparation and implementation of further education programmes. It also has its own sociologic laboratory.

Areas for improvement:

- In order to take into account the needs of employers in developing further education programmes it is necessary to minimize formal approach of employers' participation and to regard as clients not only the Department of education of the Tyumen region but also other organization interested in correcting further education programmes.
- Improve cooperation with employers to study their demands and define effectiveness of education.
- It is recommended to introduce recognition of remarks and wishes of students and employers for further development, ways of correcting the programmes.
- Confirm that opinions of all stakeholders are taken into account in further improvement of the educational process.
- Introduce changes in the professional sphere of testing with the development of specific monitoring materials.

STANDARD 7. Competitiveness of the programme

Compliance with the standard: **substantial compliance**

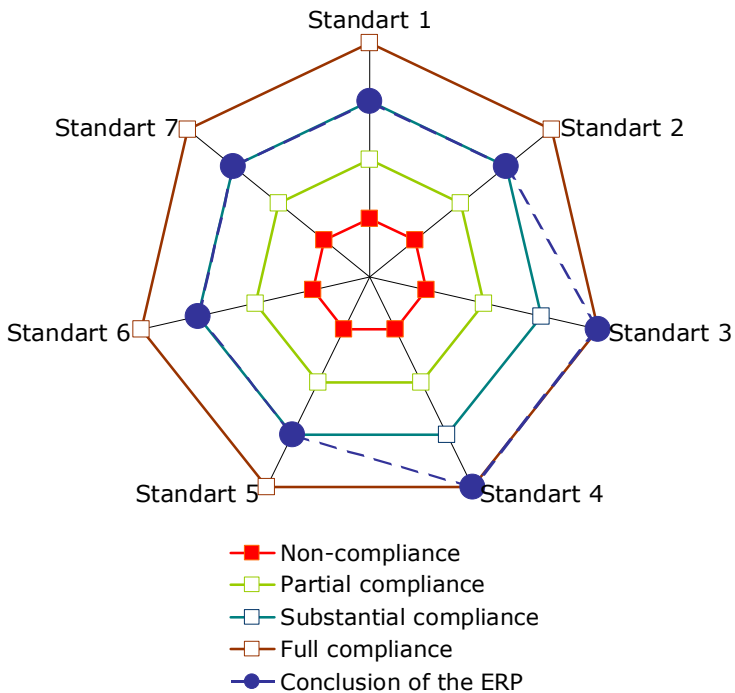
Good practice

Further education programmes include different spheres of management activity especially: organization administration management of organizations, organizing staff management in organization, financial and economic as well as legal support of activities of organizations. The Academy has sufficient staffing, resource, material and technical support of the study process. These factors provide unique character of the programmes for organizations of the Tyumen region and abroad.

Areas for improvement:

- Develop mechanisms to attract potential participants (including those from other regions) and extra-budgetary resources.
- Carry out benchmarking with similar programmes in other educational institutions.
- Develop marketing support of further education programmes.
- Develop types of work with employers from a real sector of economics which influence on the development and correction of further education programmes which will reduce 100% dependence from a single client represented by the Government of the Tyumen region (branch departments).
- Develop motivation mechanisms which differentiate further education programmes from other similar programmes.

DISTRIBUTION DIGRAM OF THE EXTERNAL REVIEW OUTCOMES



- Standard 1. Policy (mission, vision) and procedures for quality assurance
- Standard 2. Approval, monitoring and periodic review of programs and qualifications
- Standard 3. Assessment of student learning outcomes / competencies
- Standard 4. Quality assurance and competencies of teaching staff
- Standard 5. Learning resources and student support
- Standard 6. Information system providing effective implementation of the study program
- Standard 7. Public information

CONCLUSION OF THE EXTERNAL REVIEW PANEL

Based on the self-evaluation report analysis, documents and data submitted, interviews with the representatives of the professional communities, students, post graduates, doctor-degree students, staff and administration of the educational institution the External Review Panel came to the conclusion that further education programmes delivered by the Academy substantially comply with the standards and criteria of public accreditation of the National Centre for Public Accreditation. Nevertheless there are some spheres to be improved. Recommendations of the external panel are presented in the 4th chapter of the report.

Among major strong sides of further education programmes under accreditation the expert panel pointed out the following:

- Developed components of further education programmes (curricula, calendar schedule, working programmes of course units, organizational and pedagogical conditions);
- High professionalism of the teaching staff, high level of resource, staff and methodological support;
- Internal quality assessment system of mastering further education programmes, regular feedback system with participants;
- Sociologic laboratory in analysis of the results of education.

The External Review Panel recommends the National Accreditation Board **to accredit the cluster of further education programmes: "Management of Organization", "Organizing Staff Management in Organization", "Financial and Economic Support of Activities of Organizations", "Legal Support of Activities of Organizations", delivered by the State Autonomous Educational Institution of Higher Education of the Tyumen region "Tyumen State Academy of World Economy, Management and Law", for the period of 3 years with the right of prolongation based on the report about organization's activity.**

SCHEDULE OF THE SITE VISIT OF THE EXTERNAL REVIEW PANEL

Time	Activity	Participants	Venue
December 16, Tuesday			
08.45	Arrival at the State Autonomous Educational Institution of Higher Education of the Tyumen region «Tyumen State Academy of World Economy, Management and Law» (TSAWEML)		TSAWEML
09.00 – 09.30	First meeting of the External Review Panel (ERP) members and coordinators of the review of the cluster of educational programmes		Room 111
09.30 – 11.00	Excursion around the Academy (visiting classrooms, libraries and classes)	ERP, head of the Center for Further Professional Education	TSAWEML
11.00 – 12.00	Meeting of the ERP with the university administration and staff members responsible for accreditation	ERP, acting rector, vice-rector for academic affairs, head of the Center for Further Professional Education	Room 202
12.00 – 13.00	Lunch		
13.00 – 14.00	Meeting with staff members responsible for accreditation and with heads of departments	ERP, staff members responsible for accreditation, heads of departments	Room 202
14.00 – 14.30	Work with documentation	ERP	Room 111
14.30 – 15.30	Meeting with teaching staff	ERP, teaching staff	Room 202
15.30 – 16.00	Internal meeting of the ERP	ERP	Room 111
16.00 – 17.00	Meeting with participants who undergo training	ERP, participants of professional development programmes	Room 202
17.00 – 17.30	Internal meeting of the ERP	ERP	Room 111
17.30 – 18.30	Meeting with representatives of professional community	ERP, Representatives of professional community	Room 202
18.30 – 19.30	Internal meeting of the ERP	ERP	Room 111
December 17, Wednesday			
08.45	Arrival at TSAWEML		
09.00 – 10.00	Work with documentation (visiting classes, if so desired)	ERP	Room 111

Time	Activity	Participants	Venue
10.00 – 13.00	Internal meeting of the ERP: discussion of preliminary results of the site visit, preparation of the oral report of the panel	ERP	Room 111
13.00 – 14.00	Lunch		
14.00 – 15.00	Closing meeting of the External Review Panel with TSAWEML representatives	ERP, TSAWEML representatives	Room 202
16.00	Departure		

LIST OF THE PARTICIPANTS OF THE MEETINGS

Responsible for accreditation:

Nº	Full name	Degree, Occupation
1	Koltsova Tatyana Aleksandrovna	Acting rector
2	Byrdin Evgeny Nikolaevich	Head of the Center for Further Professional Education
3	Kuzakbirdiev Sadri Salikhovich	Coordinator of further professional programmes
5	Dzhezhora Svetlana Yurievna	Specialist of professional development

Heads of Departments:

Nº	Full name	Occupation
1	Darovskiykh Yury Vladimirovich	Head of Department of State and Legal Disciplines
2	Shvedova Marina Fedorovna	Head of Department Management and National Economics
3	Maslova Svetlana Anatolievna	Head of Department of accounting and tax assessment
4	Shelomentsev Valery Vladimirovich	Head of Department of Marketing and Regional Studies
5	Rudenko Dmitry Yurievich	Head of Department of World Economics, Management and Law
6	Grosheva Irina Aleksandrovna	Head of the Department of Philosophy, History and Sociology
7	Fokina Elena Nikolaevna	Head of the Department of Mathematics and Informatics
8	Kholodionova Yulia Vladimirovna	Head of the Department of Civil Law and Process

Teaching staff of «TSAWEML»:

Nº	Full name	Occupation
Cluster of further professional programme «Management of Organizations»		
1	Serouchudinov Evgeny Sergeevich	Provost for academic affairs
Cluster of further professional programme «Legal support of Activities of Organizations»		
2	Ivanycheva Tatyana Alekseevna	Dean of the Faculty of Economics
Cluster of further professional programme «Organizing Staff Management in Organization»		
3	Cheremnykh Larisa Georgievna	Assistant professor of the Department of Philosophy, History and Sociology
4	Popkova Alena Anatolievna	Head of Sociologic Laboratory
Cluster of further professional programme «Financial and Economic Support of Activities of Organizations»		
5	Loskutova Olga Nikolaevna	Assistant professor of the Department of Management and National Economics
6	Shagisultanov Valery Genrikhovich	Director of the Center of information technologies
7	Boronnikova Larisa Viktorovna	Head of postgraduate training programme

Participants:

Nº	Full name	Occupation
Cluster of further professional programme «Management of Organizations»		
1	Sharafutdinova Lyalya Gazizyanova	Deputy Director of MAPEI No. 25 of Tyumen
Cluster of further professional programme «Organizing Staff Management in Organization»		
2	Avdeeva Nadezhda Vladimirovna	Deputy Director of the Social Services Office of Ishim of the Department of Social Development of the Tyumen region, Ishim
3	Gracheva Olga Nikolaevna	Human Resources Specialist of the Autonomous Institution of the Social Service of the Population of the Tyumen region "Rehabilitation Centre for Handicapped", Tyumen
4	Grishechko Alexander Nikolaevich	Head of the Municipal Autonomous Institution "Complex Center of the Social Service of the Population of the Yarkovsky district", Yarkovsky district
5	Zobnina Olga Vasilievna	Human Resources Specialist of the Autonomous Institution of the Social Service of the Population of the Tyumen region and vocational education "Geriatrics Center", Tyumen
Cluster of further professional programme «Financial and Economic Support of Activities of Organizations»		
6	Aitkulova Rosa Rishatovna	Chief accountant of Accounting Department of the Department of Social Development of the Tyumen region, Tyumen
7	Baklanova Elena Vladimirovna	Chief accountant of the Autonomous Residential Social Service Institution of the Tyumen region "Mikhailovsky Special House for handicapped" Tobolsk region
8	Belousova Uliana Andreevna	Main specialist of the Department of the Financial Analysis and Control of the Autonomous Institution of the Tyumen region "Center of technological control", Tyumen
Cluster of further professional programme «Legal support of Activities of Organizations»		
9	Denisova Elena Viktorovna	Lawyer of the Autonomous Institution of Municipal Structure "Complex Center of the Social Service of the Population of the Zavodoukovsky City district", Zavodoukovsk

Representatives of professional community:

Nº	Full name	Occupation
1	Zagvyazinskaya Evelina Vladimirovna	Director of the Gymnasium of Russian Culture
2	Kargapolova Yulia Vladimirovna	Head of Youth Information Center «My territory»
3	Khudyakova Marina Vladimirovna	Vice-rector of extra- curricula activities of the Tyumen State University
4	Ogorodnova Olga Vasilievna	Head of the Department
5	Pronina Lyubov Adikovna	Head of the Document Control Department of the Department of Education of the Administration of Tyumen
6	Omelchenko Igor Nickolaevich	Head of the Institute of Intellectual Resources and Information Resources of the Federal State Budgetary Educational Institution of Higher Education "Tyumen State Academy of Arts and Culture and Social Technologies"